

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT
REGULAR MEETING of the BOARD OF TRUSTEES
Tuesday, January 19, 2021 at 6:30 p.m.

MINUTES

In accordance with Governor Pritzker's Disaster Proclamation of January 8, 2021, this was a fully online meeting.

CALL TO ORDER AND ROLL CALL 6:34 p.m. by President Medina. Gans, Gipson, Campbell, Cooper, Spiek and Steeves. All via Zoom, all confirmed visual and audio. Thew absent.

INPUT FROM CITIZENS – Melanie Angle attended and is a candidate for library board.

CORRESPONDENCE AND LIBRARY NEWS - All correspondence discussed.

- 1) Fox River Grove Library premieres 2 videos highlighting the library and the community
- 2) Taxing Districts 100K Notification
- 3) IMRF 2021 Final Rate Notice
- 4) Libraries have adapted to the challenges of the pandemic

CONSENT AGENDA

- 1) Items to be included in Consent Agenda
 - a. Minutes from the December 1, 2020 Board Meeting
 - b. Treasurer's Report Including Transfer of Funds Totaling \$29,000 for December Bills and Two Upcoming Payrolls
- 2) Consent Agenda Approval (voice vote) - Gans moved to approve, Spiek second, voice vote, all ayes. Thew absent.

COMMITTEE REPORTS

- 1) Facility Committee: Did not meet.
- 2) Budget Committee: Did not meet.
- 3) Policy Committee: Did not meet.

REPORT OF THE DIRECTOR

- 1) 2021 Trustee Elections - Steeves indicated 4 packets returned. The 2 year position will remain open. Once new board has been installed, they can decide to appoint someone into the open position.
- 2) Road to the Vaccine - Steeves discussed where library staff should be grouped in vaccine rollout and potential incentives to encourage staff to get the vaccine.

SPECIAL REPORTS

- 1) Youth Services

UNFINISHED BUSINESS (all possible action items)

- 1) Circulation Policy – Gans moved to approve, Campbell second, voice vote, all ayes. Thew absent.
 - Cards for Kids Legislation - Discussed state legislation.
- 2) Per Capita Grant Reports - All board members completed their assignment.
- 3) Architect Presentation - Fred Schuster, Maggie Crane, and Alison Andrews from Wold Architects presented the architecture proposal on various facility projects.
- 4) COVID-19 – Covered in Directors report.

NEW BUSINESS (all possible action items)

- 1) Collection Development Policy Biennial Review – Spiek move to approve, Gans second, voice vote, all ayes. Thew absent.
- 2) ILA Legislative Meetups – Medina noted that the schedule is available and encouraged everyone to attend.
- 3) Annual Review of the Library Director – Medina noted a template will be emailed to board members for them to fill out.
- 4) 2021 Statement of Economic Interest – Medina reminded board to look for form in email in the upcoming weeks.

TRUSTEE COMMENTS – Gans thought library was doing a great job. Kudos to staff. Campbell commended Steeves and staff for remaining open while providing services and programming safely. Other bigger libraries doing less than Fox River Grove Memorial Library. FRGML is a great example of how to do it and how to do it well. Kudos. Cooper joined online Crochet class and happy with private tutoring help available in the library from Angel. Never too late to learn something new. Spiek came in to use printer which ended up being a training session for staff on some of the procedures seldom used. Angel embraced the opportunity to show a coworker the necessary steps. Also reminded staff of blind corner in parking lot and to beware of runners and walkers in the parking lot.

ADJOURNMENT – Gans moved to adjourn at 8:03 p.m., Cooper second, voice vote, all ayes.

The next regular board meeting is scheduled for Tuesday, February 16, 2021, at 6:30 p.m.

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Respectfully submitted,

Jeff Medina, President

Jennifer Thew, Secretary