

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT
MEETING of the BOARD OF TRUSTEES BUDGET COMMITTEE
Thursday, March 25, 2021 at 2:00 p.m.

MINUTES

In accordance with Governor Pritzker's Executive Order 2021-05 of March 5, 2021, this was a fully online meeting.

CALL TO ORDER AND ROLL CALL – Treasurer Gans called the meeting to order at 2:02 p.m. Attendance: Budget Committee members Gans, Campbell, and Cooper; Board member Gipson; Director Steeves.

INPUT FROM CITIZENS – Board candidates Navik and Augle were in attendance.

NEW BUSINESS (all possible action items)

- 1) Strategic Planning Quotes – Steeves collected quotes from strategic planning consultants in response to several board discussions about increased use of strategy in decision-making and seeking community input on long-term planning. The committee decided against using an outside consultant due to cost. The committee instead supported allocating \$5000 in the next fiscal year budget towards strategic planning to be managed internally starting in January 2022 in hopes of allowing in-person meetings.
- 2) Draft Budget for Fiscal Year 2021-2022 – Steeves reviewed the proposed budget for 2021-2022 in detail, highlighting areas of significant increases or decreases. The committee came to the consensus that the only major facility project to plan for next FY will be the plumbing work recommended by the architect. The committee also agreed that Steeves will approach the Friends of FRG Library about making a single large donation in support of services and materials cut from the budget in lieu of multiple small transactions over the course of the year. Campbell moved to present the draft to the full board with one edit to move the plumbing expense out of the Special Reserve line and into the facility maintenance area of the budget. Gans second, Cooper yes, Gipson yes.

TRUSTEE COMMENTS – Steeves shared with the trustees that the Ehlers CD has closed, and the deposit of \$125,265.78 has appeared as expected in the BMO Tax Collection Account. Steeves will follow up with any lingering paperwork, but otherwise, the transaction is complete.

ADJOURNMENT – Gans moved to close at 3:17, Cooper second, all in favor.

The next regular board meeting is scheduled for Tuesday, April 20, 2021, at 6:30 p.m.