

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT
REGULAR MEETING of the BOARD OF TRUSTEES
Tuesday, March 16, 2021 at 6:30 p.m.

MINUTES

In accordance with Governor Pritzker's Executive Order 2021-05 of March 5, 2021, this was a fully online meeting.

CALL TO ORDER AND ROLL CALL - 6:34 p.m. by President Medina. Spiek, Gans, Cooper, Gipson, Campbell, Thew and Steeves. All via Zoom, all confirmed visual and audio.

INPUT FROM CITIZENS - Julia Navik and Melanie Augle attended and both are candidates for the library board. Dana Fanslow, Youth Services Manager, present as well.

CORRESPONDENCE AND LIBRARY NEWS - All correspondence discussed.

- 1) TD Ameritrade account confirmation
- 2) McHenry County Banking information
- 3) The Librarian War Against QAnon
- 4) Letters from Martin McLaughlin, State Representative, 52nd District
- 5) 2021 District Letter from State of Illinois

CONSENT AGENDA

- 1) Items to be included in Consent Agenda
 - a. Minutes from the February 16, 2021 Board Meeting
 - b. Treasurer's Report Including Transfer of Funds Totaling \$43,000 for February Bills and Two Upcoming Payrolls
- 2) Consent Agenda Approval (voice vote) - Cooper moved to approve, Campbell second, voice vote, all ayes.

COMMITTEE REPORTS

- 1) Facility Committee: Did not meet.
- 2) Budget Committee: Will meet Thursday, March 25, 2021 at 2:00 p.m. Steeves to send agenda and supporting documents by Monday, March 23, 2021.
- 3) Policy Committee: Did not meet.

REPORT OF THE DIRECTOR – Steeves congratulated Dana Fanslow on her acceptance into the University of Illinois Library Science Master's program. Another staff member, Emily Wagner, is also applying to master programs as well. Raluca Barbu was promoted to Adult Services Programmer with the resignation of Carri Fues. The open substitute library position will be posted at a later time.

SPECIAL REPORTS

- 1) Youth Services – Medina complimented the department for the amazing opportunities and programming for the youth to get them engaged. Gipson commented it is nice to see more kids in the department.

UNFINISHED BUSINESS (all possible action items)

- 1) COVID-19 – Steeves commented that librarians have not moved up in priority for receiving a vaccine. The McHenry county library directors are trying to coordinate a group vaccination for McHenry county library staff. Steeves and managers have started discussion on protocols concerning how/when to open the library back up once a majority staff is vaccinated and comfortable doing so.
- 2) 2021 Trustee Elections - Medina appointed Campbell, Cooper, Gipson, and Spiek to a committee to recommend a new slate of officers. Steeves will set the committee meeting date. There will be a special meeting on Tuesday, May 11th at 6:30 p.m. with the agenda to administer the oath of office to the new elected board members and to elect the officers. It is anticipated to be a Zoom meeting. Spiek and Gipson volunteered to review the Library's bylaws. Steeves to arrange the meeting date.

NEW BUSINESS (all possible action items)

- 1) Maturing CD – Medina noted that the funds from the maturing CD at Ehlers Investment will be moved to BMO Harris. All accounts will be closed at Ehlers.
- 2) Insurance Renewal – Gans moved to approve, Spiek second, voice vote, all ayes.
- 3) Cyber Insurance – Gans moved to approve Cyber Insurance for \$500,000 limit, Spiek second, voice vote, all ayes.
- 4) Chronology for Annual Financial Ordinances – Medina appreciated the letter from the library's attorney detailing the dates and information succinctly.

TRUSTEE COMMENTS: Campbell wants to encourage citizens to join committee meetings to get community involvement and opinions. Gipson and Campbell attended the ILA's Trustee Forum March Workshop. Topics included how libraries dealt with the changes due to COVID and what changes will they keep moving forward. How obstacles became opportunities. Both thought useful and impressed with how FRGML was able to do more than some of the larger libraries, especially Steeves doing home deliveries. Thew mentioned receiving both COVID vaccines through the public school districts mass vaccinations. She was grateful for an asynchronous day following the 2nd vaccination. If Library able to get group vaccination for staff, need to consider staffing issues for the day after to deal with side effects.

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ADJOURNMENT - Campbell moved to adjourn at 7:14 p.m., voice vote, all ayes.

The next regular board meeting is scheduled for Tuesday, April 20, 2021 at 6:30 p.m.

Respectfully submitted,

Jeff Medina, President

Jennifer Thew, Secretary