

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT  
SPECIAL MEETING of the BOARD OF TRUSTEES  
Saturday, May 29, 2021 at 10:00 a.m.

MINUTES

CALL TO ORDER AND ROLL CALL – Gipson call to order 10:05 a.m. Campbell, Augle, Navik, Gipson, Spiek, Steeves. Cooper and Bailey absent.

INPUT FROM CITIZENS – Harper Gutierrez presented the Library with her Box River Grove.

NEW BUSINESS (all possible action items)

- 1) Annual Spring Walkthrough – Steeves led through facility walkthrough. Per trustee request, Steeves will email the building checklist to all trustees for reference. Steeves noted the importance of discussing facility issues with her before taking action. The following items were noted during the walkthrough, and Steeves will pursue with Bailey:
  - Time to redo the safety paint around the bookdrop
  - The bases of the parking lot light poles need repainting
  - Look into ownership of the two old-fashioned light poles by the Memorial patio
  - The top of the stairwell railing in the summer stairwell is missing a piece
  - Waste bins chain link fence
  - Drywall repair by fireplace
  - Bookdrop door was sticking open during walkthrough
- 2) Discussion of Facility Liaison role – Spiek volunteered after discussion. Gipson and Steeves plan to meet to discuss all liaison roles and will update board following that meeting.

TRUSTEE COMMENTS – n/a

ADJOURNMENT – 11:36 a.m.