

Monthly Financial Summary through May 31, 2021

Overall Financial Position as of May 31, 2021	
Total Cash & Investments	\$713,036.03
Excess Revenues Over Expenditures	<b>-\$33,822.70</b>
<b>Bank Balances as of June 10, 2021</b>	
Illinois Funds Investment Account	\$100.01
BMO Harris Main Checking Account	\$62,377.29
BMO Harris Tax Collection Account	\$793,535.82
<b>June Transfer summary</b>	
May Bills	\$21,871.43
Two Upcoming Payrolls	\$19,000.00
<b>Total Transfer for Consent Agenda</b>	\$40,000.00

May Revenues	
Taxes	\$2,867.43
Fines & Fees	\$67.76
Interest	\$16.83
Grants	\$0.00
Other	\$1,000.00
<b>Total for Month</b>	<b>\$3,952.02</b>
<b>Total for Fiscal Year</b>	<b>\$499,580.78</b>
<b>Total 12 Months Ago</b>	<b>\$254,472.24</b>

Expense	Expended this month	Expended the year	Budgeted Amount	Budget Remaining	Percentage Used
Personnel	\$19,624.82	\$225,950.70	\$263,920.00	\$37,969.30	85.61%
Building Operation Costs	\$1,827.92	\$31,354.21	\$40,100.00	\$8,745.79	78.19%
Trustee Expenses	\$98.58	\$1,396.08	\$3,500.00	\$2,103.92	39.89%
Outside Professional Services	\$773.80	\$15,638.62	\$18,110.00	\$2,471.38	86.35%
Library Materials	\$4,049.05	\$31,158.33	\$42,300.00	\$11,141.67	73.66%
Promotion & Publicity	\$1,309.40	\$6,148.04	\$6,150.00	\$1.96	99.97%
Library Operation	\$1,438.69	\$49,634.62	\$114,400.00	\$64,765.38	43.39%
Capital Equipment	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Per Capita/Grants	\$3,797.51	\$6,288.47	\$5,386.00	-\$902.47	116.76%
Contingency	\$0.00	\$100.00	\$15,000.00	\$14,900.00	0.67%
Special Reserve	\$796.77	\$19,028.66	\$75,000.00	\$55,971.34	25.37%
FICA	\$1,435.10	\$16,941.61	\$17,600.00	\$658.39	96.26%
IMRF	\$2,676.08	\$33,682.02	\$35,000.00	\$1,317.98	96.23%
Liability Insurance	-\$53.00	\$9,219.00	\$9,500.00	\$281.00	97.04%
Audit Fees	\$0.00	\$7,500.00	\$8,000.00	\$500.00	93.75%
<b>Total Expenditures</b>	<b>\$37,774.72</b>	<b>\$454,040.36</b>	<b>\$663,966.00</b>	<b>\$209,925.64</b>	<b>68.38%</b>

Note: as of May 31, 2021, we are 91.67% through the fiscal year.

## Fox River Grove Library District

### Check List

All Bank Accounts

May 2021

Check Number	Check Date	Payee	Amount
<b>Vendor Checks</b>			
1941	05/31/21	Comcast	231.56
1942	05/31/21	Laura Bright	50.00
1943	05/31/21	Verizon Wireless	130.52
1944	05/31/21	TIAA Commercial Finance Inc	159.23
1945	05/31/21	Julia Navik	147.26
1946	05/31/21	Larry Bailey	202.50
1947	05/31/21	United States Treasury	2.66
22604	06/15/21	Baker & Taylor, Inc.	2,522.09
22605	06/15/21	Chase Cardmember Service	1,905.43
22606	06/15/21	Colley Elevator Co.	408.00
22607	06/15/21	Constellation NewEnergy, Inc.	464.35
22608	06/15/21	Demco, Inc.	414.14
22609	06/15/21	Duraco Specialty Tapes LLC	200.11
22610	06/15/21	Fox River Grove Public Library	923.73
22611	06/15/21	Fox Valley Fire & Safety	455.00
22612	06/15/21	Hinckley Springs	44.88
22613	06/15/21	Lauterbach & Amen, LLP	605.00
22614	06/15/21	Leader Ace Hardware	5.99
22615	06/15/21	Midwest Tape LLC	493.89
22616	06/15/21	Nicor	121.34
22617	06/15/21	Northwest Technology Services, Inc.	5,278.97
22618	06/15/21	OverDrive, Inc	425.69
22619	06/15/21	Quill Corporation	124.26
22620	06/15/21	RAILS	1,218.59
22621	06/15/21	Rivani Landscaping, Inc	450.00
22622	06/15/21	Spic and Span Cleaning	800.00
22623	06/15/21	Village of Fox River Grove	93.00
22624	06/15/21	Wellness Insurance Network	568.00
60339	05/31/21	IMRF	3,256.44
60340	05/31/21	Paychex, Inc.	168.80
<b>Vendor Check Total</b>			<b>21,871.43</b>
<b>Check List Total</b>			<b>21,871.43</b>

Check count = 30

**Fox River Grove Library District  
Expenditure Report  
For the 11 Months Ended May 31, 2021**

	<u>Expended this Month</u>	<u>Expended the Year</u>	<u>Budgeted Amount</u>	<u>Budget Remaining</u>	<u>Percentage Used</u>
<b><u>All Fund Expenditures</u></b>					
Personnel					
5001 - Salaries	18,804.16	221,877.86	245,000.00	23,122.14	90.56%
5050 - Group Medical Insurance	570.66	2,274.66	13,620.00	11,345.34	16.70%
5060 - Employee Reimb. - Conferences	0.00	500.00	600.00	100.00	83.33%
5065 - Employee Development	0.00	608.50	1,200.00	591.50	50.71%
5075 - Employee Reimb. - Travel	0.00	86.54	500.00	413.46	17.31%
5080 - Employee Reimb. Professional Fees	250.00	545.00	500.00	(45.00)	109.00%
5085 - Employee Reimb. - Staff Purchases	0.00	58.14	500.00	441.86	11.63%
5090 - Tuition Reimbursement	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>0.00%</u>
Total Personnel	<u>19,624.82</u>	<u>225,950.70</u>	<u>263,920.00</u>	<u>37,969.30</u>	<u>85.61%</u>
Building Operation Costs					
5110 - Utilities - Electric	432.99	5,735.57	9,000.00	3,264.43	63.73%
5111 - Utilities - Gas	222.63	2,997.84	4,000.00	1,002.16	74.95%
5112 - Utilities - Water	16.95	657.53	1,100.00	442.47	59.78%
5115 - Custodial Services	800.00	9,165.00	11,500.00	2,335.00	79.70%
5140 - Snow & Refuse Removal	0.00	7,534.00	7,000.00	(534.00)	107.63%
5141 - Landscape Maintenance	147.26	1,716.37	2,500.00	783.63	68.65%
5142 - Building Maintenance	<u>208.09</u>	<u>3,547.90</u>	<u>5,000.00</u>	<u>1,452.10</u>	<u>70.96%</u>
Total Building Operation Costs	<u>1,827.92</u>	<u>31,354.21</u>	<u>40,100.00</u>	<u>8,745.79</u>	<u>78.19%</u>
Trustee Expenses					
5210 - Trustee Development	48.58	880.08	2,000.00	1,119.92	44.00%
5225 - Recording Secretary	50.00	400.00	500.00	100.00	80.00%
5230 - Legal Notice Publication	<u>0.00</u>	<u>116.00</u>	<u>1,000.00</u>	<u>884.00</u>	<u>11.60%</u>
Total Trustee Expenses	<u>98.58</u>	<u>1,396.08</u>	<u>3,500.00</u>	<u>2,103.92</u>	<u>39.89%</u>
Outside Professional Expenses					
5310 - Legal Services	0.00	900.00	2,000.00	1,100.00	45.00%
5320 - Accounting Services	605.00	7,591.10	8,000.00	408.90	94.89%
5325 - Payroll Services	168.80	2,312.52	2,700.00	387.48	85.65%
5326 - IT Services	0.00	4,560.00	4,560.00	0.00	100.00%
5330 - Outside Services - Consulting	0.00	0.00	500.00	500.00	0.00%
5331 - HR Services	<u>0.00</u>	<u>275.00</u>	<u>350.00</u>	<u>75.00</u>	<u>78.57%</u>
Total Outside Professional Services	<u>773.80</u>	<u>15,638.62</u>	<u>18,110.00</u>	<u>2,471.38</u>	<u>86.35%</u>
Library Materials					
5401 - Books	979.44	7,385.75	10,700.00	3,314.25	69.03%
5402 - Children's Books	1,967.11	11,879.29	13,000.00	1,120.71	91.38%
5421 - Periodicals	261.00	3,098.16	2,800.00	(298.16)	110.65%
5431 - Online Services	245.47	3,461.41	10,300.00	6,838.59	33.61%
5441 - Audio Visual Materials	549.77	3,945.64	3,700.00	(245.64)	106.64%
5442 - Children's Audio Visual Materials	<u>46.26</u>	<u>1,388.08</u>	<u>1,800.00</u>	<u>411.92</u>	<u>77.12%</u>
Total Library Materials	<u>4,049.05</u>	<u>31,158.33</u>	<u>42,300.00</u>	<u>11,141.67</u>	<u>73.66%</u>

**Fox River Grove Library District  
Expenditure Report  
For the 11 Months Ended May 31, 2021**

	<u>Expended this Month</u>	<u>Expended the Year</u>	<u>Budgeted Amount</u>	<u>Budget Remaining</u>	<u>Percentage Used</u>
<b>Promotion &amp; Publicity</b>					
5501 - Library Program	955.77	3,464.56	3,150.00	(314.56)	109.99%
5505 - Adult Library Programs	353.63	960.84	1,000.00	39.16	96.08%
5510 - Programs & Publicity	<u>0.00</u>	<u>1,722.64</u>	<u>2,000.00</u>	<u>277.36</u>	<u>86.13%</u>
<b>Total Promotion &amp; Publicity</b>	<u>1,309.40</u>	<u>6,148.04</u>	<u>6,150.00</u>	<u>1.96</u>	<u>99.97%</u>
<b>Library Operation</b>					
5601 - Supplies - Office & Library	206.72	5,448.91	7,000.00	1,551.09	77.84%
5605 - Software & Computer Supplies	710.66	24,680.75	82,500.00	57,819.25	29.92%
5608 - Printing-Newsletter	0.00	3,043.36	3,500.00	456.64	86.95%
5609 - Printing	159.23	3,136.01	3,000.00	(136.01)	104.53%
5610 - Postage	0.00	1,296.70	2,500.00	1,203.30	51.87%
5645 - Cable and Internet Service	231.56	2,541.05	3,000.00	458.95	84.70%
5650 - Telephone	130.52	1,435.84	1,800.00	364.16	79.77%
5651 - Catalog Software	0.00	2,310.00	2,500.00	190.00	92.40%
5652 - Miscellaneous Library Operations	0.00	0.00	200.00	200.00	0.00%
5660 - Equipment Maintenance	<u>0.00</u>	<u>5,742.00</u>	<u>8,400.00</u>	<u>2,658.00</u>	<u>68.36%</u>
<b>Total Library Operation</b>	<u>1,438.69</u>	<u>49,634.62</u>	<u>114,400.00</u>	<u>64,765.38</u>	<u>43.39%</u>
<b>Capital Equipment</b>					
<b>Total Capital Equipment</b>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>0.00%</u>
<b>Per Capita</b>					
5666 - Miscellaneous	0.00	65.86	0.00	(65.86)	0.00%
5914 - Per Capita	3,797.51	5,303.76	5,386.00	82.24	98.47%
9750 - Misc Grants	<u>0.00</u>	<u>918.85</u>	<u>0.00</u>	<u>(918.85)</u>	<u>0.00%</u>
<b>Total Per Capita</b>	<u>3,797.51</u>	<u>6,288.47</u>	<u>5,386.00</u>	<u>(902.47)</u>	<u>116.76%</u>
<b>Contingency</b>					
6600 - Contingency	0.00	0.00	8,000.00	8,000.00	0.00%
6700 - Friends Expense	<u>0.00</u>	<u>100.00</u>	<u>15,000.00</u>	<u>14,900.00</u>	<u>0.67%</u>
<b>Total Contingency</b>	<u>0.00</u>	<u>100.00</u>	<u>23,000.00</u>	<u>22,900.00</u>	<u>0.43%</u>
<b>Other</b>					
5999 - Special Reserve Expense	796.77	19,028.66	75,000.00	55,971.34	25.37%
9150 - FICA Expense	1,435.10	16,941.61	17,600.00	658.39	96.26%
9250 - IMRF Expense	2,676.08	33,682.02	35,000.00	1,317.98	96.23%
9550 - Liability Insurance	(53.00)	9,219.00	9,500.00	281.00	97.04%
9650 - Audit Fees	<u>0.00</u>	<u>7,500.00</u>	<u>8,000.00</u>	<u>500.00</u>	<u>93.75%</u>
<b>Total Other</b>	<u>4,854.95</u>	<u>86,371.29</u>	<u>145,100.00</u>	<u>58,728.71</u>	<u>59.53%</u>
<b>Total Expenditures</b>	<u>37,774.72</u>	<u>454,040.36</u>	<u>663,966.00</u>	<u>209,925.64</u>	<u>68.38 %</u>