

Monthly Financial Summary through August 31, 2021

Overall Financial Position as of August 31, 2021	
Total Cash & Investments	\$871,814.67
Excess Revenues Over Expenditures	\$212,408.68

Bank Balances as of September 16, 2021	
Illinois Funds Investment Account	\$100.00
BMO Harris Main Checking Account	\$73,573.96
BMO Harris Tax Collection Account	\$938,476.10

September Transfer summary	
August Bills	\$15,266.49
Two Upcoming Payrolls	\$19,000.00
Total Transfer for Consent Agenda	\$34,000.00

August Revenues	
Taxes	\$267,543.44
Fines & Fees	\$152.76
Interest	\$6.94
Grants	\$6,355.78
Other	\$2,000.00
Total for Month	\$276,058.92
Total for Fiscal Year	\$287,817.04
Total 12 Months Ago	\$250,680.53

Expense	Expended this month	Expended the year	Budgeted Amount	Budget Remaining	Percentage Used
Personnel	\$18,995.38	\$38,305.88	\$285,801.00	\$247,495.12	13.40%
Building Operation Costs	\$2,028.87	\$4,148.28	\$64,990.00	\$60,841.72	6.38%
Trustee Expenses	\$527.20	\$570.18	\$8,200.00	\$7,629.82	6.95%
Outside Professional Services	\$1,070.94	\$1,865.88	\$15,130.00	\$13,264.12	12.33%
Library Materials	\$2,106.45	\$5,977.14	\$34,765.00	\$28,787.86	17.19%
Promotion & Publicity	\$741.05	\$1,116.05	\$4,760.00	\$3,643.95	23.45%
Library Operation	\$3,918.09	\$7,135.37	\$41,450.00	\$34,314.63	17.21%
Per Capita/Grants	\$0.00	\$0.00	\$6,355.00	\$6,355.00	0.00%
Contingency	\$2,040.00	\$2,040.00	\$11,000.00	\$8,960.00	18.55%
Special Reserve	\$0.00	\$3,095.63	\$50,000.00	\$46,904.37	6.19%
FICA	\$1,410.25	\$2,834.68	\$18,000.00	\$15,165.32	15.75%
IMRF	\$2,795.33	\$5,509.48	\$37,500.00	\$31,990.52	14.69%
Liability Insurance	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
Audit Fees	\$0.00	\$2,500.00	\$8,000.00	\$5,500.00	31.25%
Total Expenditures	\$35,633.56	\$75,098.57	\$595,182.00	\$520,083.43	12.62%

Note: as of August 31, 2021, we are 16.67% through the fiscal year.

Fox River Grove Library District

Check List

All Bank Accounts

August 2021

Check Number	Check Date	Payee	Amount
Vendor Checks			
1972	08/31/21	Comcast	231.08
1973	08/31/21	USPS	7.00
1974	08/31/21	Jensen Plumbing and Heating, Inc	1,480.00
1975	08/31/21	Laura Bright	50.00
1976	08/31/21	FOX RIVER GROVE LIONS CLUB	25.00
1977	08/31/21	Verizon Wireless	130.32
1978	08/31/21	Travelers Insurance	30.00
1979	08/31/21	TIAA Commercial Finance Inc	159.23
1980	08/31/21	Raluca Barbu	93.25
1981	08/31/21	Village of Fox River Grove	10.00
1982	08/31/21	Signs Plus Wraps	200.00
1983	08/31/21	Julia Navik	154.31
1984	08/31/21	CARY-GROVE HIGH SCHOOL	125.00
1985	08/31/21	Bridget Kaiser	40.00
22668	09/21/21	Baker & Taylor, Inc.	1,915.50
22669	09/21/21	Chase Cardmember Service	171.82
22670	09/21/21	Chicago Tribune	143.15
22671	09/21/21	Com Ed	700.37
22672	09/21/21	Fox River Grove Public Library	2,735.19
22673	09/21/21	Fox Valley Fire & Safety	180.00
22674	09/21/21	Lauterbach & Amen, LLP	620.00
22675	09/21/21	Midwest Tape LLC	185.92
22676	09/21/21	Nicor	159.89
22677	09/21/21	OverDrive, Inc	585.95
22678	09/21/21	Quill Corporation	39.59
22679	09/21/21	Shaw Suburban Media	122.70
22680	09/21/21	Spic and Span Cleaning	800.00
22681	09/21/21	Village of Fox River Grove	102.66
22682	09/21/21	Wellness Insurance Network	568.00
60345	08/31/21	IMRF	3,324.62
60346	08/31/21	Paychex, Inc.	175.94
Vendor Check Total			<u>15,266.49</u>
Check List Total			<u><u>15,266.49</u></u>

Check count = 31

**Fox River Grove Library District
Expenditure Report
For the 2 Months Ended August 31, 2021**

	<u>Expended this Month</u>	<u>Expended the Year</u>	<u>Budgeted Amount</u>	<u>Budget Remaining</u>	<u>Percentage Used</u>
<u>All Fund Expenditures</u>					
Personnel					
5001 - Salaries	18,479.13	37,169.01	260,000.00	222,830.99	14.30%
5050 - Group Medical Insurance	393.00	961.00	21,061.00	20,100.00	4.56%
5060 - Employee Reimb. - Conferences	0.00	0.00	540.00	540.00	0.00%
5065 - Employee Development	30.00	60.00	1,000.00	940.00	6.00%
5075 - Employee Reimb. - Travel	4.37	26.99	250.00	223.01	10.80%
5080 - Employee Reimb. Professional Fees	0.00	0.00	500.00	500.00	0.00%
5085 - Employee Reimb. - Staff Purchases	88.88	88.88	450.00	361.12	19.75%
5090 - Tuition Reimbursement	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>0.00%</u>
Total Personnel	<u>18,995.38</u>	<u>38,305.88</u>	<u>285,801.00</u>	<u>247,495.12</u>	<u>13.40%</u>
Building Operation Costs					
5110 - Utilities - Electric	969.23	1,623.27	8,100.00	6,476.73	20.04%
5111 - Utilities - Gas	66.42	157.99	3,600.00	3,442.01	4.39%
5112 - Utilities - Water	38.91	179.07	990.00	810.93	18.09%
5115 - Custodial Services	800.00	1,850.00	12,500.00	10,650.00	14.80%
5140 - Snow & Refuse Removal	0.00	0.00	7,000.00	7,000.00	0.00%
5141 - Landscape Maintenance	154.31	154.31	2,800.00	2,645.69	5.51%
5142 - Building Maintenance	<u>0.00</u>	<u>183.64</u>	<u>30,000.00</u>	<u>29,816.36</u>	<u>0.61%</u>
Total Building Operation Costs	<u>2,028.87</u>	<u>4,148.28</u>	<u>64,990.00</u>	<u>60,841.72</u>	<u>6.38%</u>
Trustee Expenses					
5210 - Trustee Development	477.20	520.18	6,800.00	6,279.82	7.65%
5225 - Recording Secretary	50.00	50.00	500.00	450.00	10.00%
5230 - Legal Notice Publication	<u>0.00</u>	<u>0.00</u>	<u>900.00</u>	<u>900.00</u>	<u>0.00%</u>
Total Trustee Expenses	<u>527.20</u>	<u>570.18</u>	<u>8,200.00</u>	<u>7,629.82</u>	<u>6.95%</u>
Outside Professional Expenses					
5310 - Legal Services	0.00	0.00	1,800.00	1,800.00	0.00%
5320 - Accounting Services	620.00	1,225.00	8,000.00	6,775.00	15.31%
5325 - Payroll Services	175.94	365.88	2,700.00	2,334.12	13.55%
5326 - IT Services	0.00	0.00	2,280.00	2,280.00	0.00%
5331 - HR Services	<u>275.00</u>	<u>275.00</u>	<u>350.00</u>	<u>75.00</u>	<u>78.57%</u>
Total Outside Professional Services	<u>1,070.94</u>	<u>1,865.88</u>	<u>15,130.00</u>	<u>13,264.12</u>	<u>12.33%</u>
Library Materials					
5401 - Books	320.12	1,122.22	8,025.00	6,902.78	13.98%
5402 - Children's Books	1,003.40	2,516.65	9,750.00	7,233.35	25.81%
5421 - Periodicals	0.00	379.70	2,300.00	1,920.30	16.51%
5431 - Online Services	629.65	1,561.28	10,000.00	8,438.72	15.61%
5441 - Audio Visual Materials	112.16	305.49	3,340.00	3,034.51	9.15%
5442 - Children's Audio Visual Materials	<u>41.12</u>	<u>91.80</u>	<u>1,350.00</u>	<u>1,258.20</u>	<u>6.80%</u>
Total Library Materials	<u>2,106.45</u>	<u>5,977.14</u>	<u>34,765.00</u>	<u>28,787.86</u>	<u>17.19%</u>

**Fox River Grove Library District
Expenditure Report
For the 2 Months Ended August 31, 2021**

	<u>Expended this Month</u>	<u>Expended the Year</u>	<u>Budgeted Amount</u>	<u>Budget Remaining</u>	<u>Percentage Used</u>
Promotion & Publicity					
5501 - Library Program	581.50	881.50	3,150.00	2,268.50	27.98%
5505 - Adult Library Programs	9.55	9.55	1,110.00	1,100.45	0.86%
5510 - Programs & Publicity	<u>150.00</u>	<u>225.00</u>	<u>500.00</u>	<u>275.00</u>	<u>45.00%</u>
Total Promotion & Publicity	<u>741.05</u>	<u>1,116.05</u>	<u>4,760.00</u>	<u>3,643.95</u>	<u>23.45%</u>
Library Operation					
5601 - Supplies - Office & Library	465.61	1,005.55	7,000.00	5,994.45	14.37%
5605 - Software & Computer Supplies	1,444.85	1,444.85	10,000.00	8,555.15	14.45%
5608 - Printing-Newsletter	0.00	770.00	3,500.00	2,730.00	22.00%
5609 - Printing	159.23	798.71	3,000.00	2,201.29	26.62%
5610 - Postage	7.00	227.00	2,250.00	2,023.00	10.09%
5645 - Cable and Internet Service	231.08	462.62	3,000.00	2,537.38	15.42%
5650 - Telephone	130.32	260.64	1,800.00	1,539.36	14.48%
5651 - Catalog Software	0.00	0.00	2,500.00	2,500.00	0.00%
5660 - Equipment Maintenance	<u>1,480.00</u>	<u>2,166.00</u>	<u>8,400.00</u>	<u>6,234.00</u>	<u>25.79%</u>
Total Library Operation	<u>3,918.09</u>	<u>7,135.37</u>	<u>41,450.00</u>	<u>34,314.63</u>	<u>17.21%</u>
Capital Equipment					
Total Capital Equipment	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Per Capita					
5666 - Miscellaneous	0.00	0.00	200.00	200.00	0.00%
5914 - Per Capita	0.00	0.00	6,355.00	6,355.00	0.00%
9750 - Misc Grants	<u>238.85</u>	<u>309.79</u>	<u>8,000.00</u>	<u>7,690.21</u>	<u>3.87%</u>
Total Per Capita	<u>238.85</u>	<u>309.79</u>	<u>14,555.00</u>	<u>14,245.21</u>	<u>2.13%</u>
Contingency					
6500 - Transfer Out To Other Funds	2,000.00	2,000.00	0.00	(2,000.00)	0.00%
6600 - Contingency	0.00	0.00	8,000.00	8,000.00	0.00%
6700 - Friends Expense	<u>40.00</u>	<u>40.00</u>	<u>3,000.00</u>	<u>2,960.00</u>	<u>1.33%</u>
Total Contingency	<u>2,040.00</u>	<u>2,040.00</u>	<u>11,000.00</u>	<u>8,960.00</u>	<u>18.55%</u>
Other					
5999 - Special Reserve Expense	0.00	3,095.63	50,000.00	46,904.37	6.19%
9150 - FICA Expense	1,410.25	2,834.68	18,000.00	15,165.32	15.75%
9250 - IMRF Expense	2,795.33	5,509.48	37,500.00	31,990.52	14.69%
9550 - Liability Insurance	0.00	0.00	10,000.00	10,000.00	0.00%
9650 - Audit Fees	<u>0.00</u>	<u>2,500.00</u>	<u>8,000.00</u>	<u>5,500.00</u>	<u>31.25%</u>
Total Other	<u>4,205.58</u>	<u>13,939.79</u>	<u>123,500.00</u>	<u>109,560.21</u>	<u>11.29%</u>
Total Expenditures	<u>35,872.41</u>	<u>75,408.36</u>	<u>604,151.00</u>	<u>528,742.64</u>	<u>12.48%</u>