

Monthly Financial Summary through September 30, 2021

Overall Financial Position as of September 30, 2021	
Total Cash & Investments	\$1,039,736.93
Excess Revenues Over Expenditures	\$175,428.23

Bank Balances as of October 14, 2021	
Illinois Funds Investment Account	\$100.00
BMO Harris Main Checking Account	\$78,930.93
BMO Harris Tax Collection Account	\$952,405.41

October Transfer summary	
September Bills	\$28,030.03
Two Upcoming Payrolls	\$19,000.00
Total Transfer for Consent Agenda	\$30,000.00

September Revenues	
Taxes	\$201,167.76
Fines & Fees	\$76.67
Interest	\$7.33
Grants	\$5,000.00
Other	\$103.00
Total for Month	\$206,354.76
Total for Fiscal Year	\$494,171.80
Total 12 Months Ago	\$364,063.13

Expense	Expended this month	Expended the year	Budgeted Amount	Budget Remaining	Percentage Used
Personnel	\$19,665.04	\$57,970.92	\$285,801.00	\$227,830.08	20.28%
Building Operation Costs	\$2,335.61	\$6,483.89	\$64,990.00	\$58,506.11	9.98%
Trustee Expenses	\$182.70	\$752.88	\$8,200.00	\$7,447.12	9.18%
Outside Professional Services	\$797.92	\$2,663.80	\$15,130.00	\$12,466.20	17.61%
Library Materials	\$2,874.51	\$8,851.65	\$34,765.00	\$25,913.35	25.46%
Promotion & Publicity	\$74.82	\$1,190.87	\$4,760.00	\$3,569.13	25.02%
Library Operation	\$763.92	\$7,899.29	\$41,450.00	\$33,550.71	19.06%
Per Capita/Grants	\$0.00	\$0.00	\$6,355.00	\$6,355.00	0.00%
Contingency	\$22.17	\$2,062.17	\$11,000.00	\$8,937.83	18.75%
Special Reserve	\$0.00	\$3,095.63	\$50,000.00	\$46,904.37	6.19%
FICA	\$1,452.59	\$4,287.27	\$18,000.00	\$13,712.73	23.82%
IMRF	\$2,732.10	\$8,241.58	\$37,500.00	\$29,258.42	21.98%
Liability Insurance	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
Audit Fees	\$0.00	\$2,500.00	\$8,000.00	\$5,500.00	31.25%
Total Expenditures	\$30,901.38	\$105,999.95	\$595,182.00	\$489,182.05	17.81%

Note: as of September 30, 2021, we are 25% through the fiscal year.

Fox River Grove Library District

Check List

All Bank Accounts
September 2021

Check Number	Check Date	Payee	Amount
Vendor Checks			
1986	09/30/21	Comcast	231.08
1987	09/30/21	Larry Bailey	135.00
1988	09/30/21	Village of Fox River Grove	10.00
1989	09/30/21	Larry Bailey	42.69
1990	09/30/21	Verizon Wireless	130.04
1991	09/30/21	Laura Bright	50.00
1992	09/30/21	USPS	5.11
1993	09/30/21	Shine Brite, Inc.	395.00
1994	09/30/21	TIAA Commercial Finance Inc	159.23
1995	09/30/21	Bridget Kaiser	23.49
1996	09/30/21	Raluca Barbu	9.75
1997	09/30/21	Dana Fanslow	44.10
22683	10/19/21	ATA Group, LLP	5,100.00
22684	10/19/21	Baker & Taylor, Inc.	1,023.98
22685	10/19/21	Black Diamond Plumbing & Mechanical, Inc.	5,260.00
22686	10/19/21	Chase Cardmember Service	1,422.44
22687	10/19/21	Chicago Sun-Times	374.40
22688	10/19/21	Chicago Tribune	125.48
22689	10/19/21	Com Ed	1,125.48
22690	10/19/21	Demco, Inc.	448.29
22691	10/19/21	Fox River Grove Public Library	1,235.49
22692	10/19/21	Illinois Library Association	150.00
22693	10/19/21	ISBS	711.72
22694	10/19/21	Lauterbach & Amen, LLP	620.00
22695	10/19/21	Midwest Tape LLC	168.81
22696	10/19/21	Nicor	75.33
22697	10/19/21	Northwest Technology Services, Inc.	3,297.47
22698	10/19/21	OverDrive, Inc	294.72
22699	10/19/21	Quill Corporation	225.39
22700	10/19/21	Spic and Span Cleaning	800.00
22701	10/19/21	USPS	265.00
22702	10/19/21	Wellness Insurance Network	568.00
60347	09/30/21	IMRF	3,324.62
60348	09/30/21	Paychex, Inc.	177.92
Vendor Check Total			28,030.03
Check List Total			28,030.03

Check count = 34

**Fox River Grove Library District
Expenditure Report
For the 3 Months Ended September 30, 2021**

	<u>Expended this Month</u>	<u>Expended the Year</u>	<u>Budgeted Amount</u>	<u>Budget Remaining</u>	<u>Percentage Used</u>
<u>All Fund Expenditures</u>					
Personnel					
5001 - Salaries	19,032.88	56,201.89	260,000.00	203,798.11	21.62%
5050 - Group Medical Insurance	568.00	1,529.00	21,061.00	19,532.00	7.26%
5060 - Employee Reimb. - Conferences	0.00	0.00	540.00	540.00	0.00%
5065 - Employee Development	0.00	60.00	1,000.00	940.00	6.00%
5075 - Employee Reimb. - Travel	3.75	30.74	250.00	219.26	12.30%
5080 - Employee Reimb. Professional Fees	0.00	0.00	500.00	500.00	0.00%
5085 - Employee Reimb. - Staff Purchases	60.41	149.29	450.00	300.71	33.18%
5090 - Tuition Reimbursement	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>0.00%</u>
Total Personnel	<u>19,665.04</u>	<u>57,970.92</u>	<u>285,801.00</u>	<u>227,830.08</u>	<u>20.28%</u>
Building Operation Costs					
5110 - Utilities - Electric	700.37	2,323.64	8,100.00	5,776.36	28.69%
5111 - Utilities - Gas	159.89	317.88	3,600.00	3,282.12	8.83%
5112 - Utilities - Water	102.66	281.73	990.00	708.27	28.46%
5115 - Custodial Services	1,195.00	3,045.00	12,500.00	9,455.00	24.36%
5140 - Snow & Refuse Removal	0.00	0.00	7,000.00	7,000.00	0.00%
5141 - Landscape Maintenance	0.00	154.31	2,800.00	2,645.69	5.51%
5142 - Building Maintenance	<u>177.69</u>	<u>361.33</u>	<u>30,000.00</u>	<u>29,638.67</u>	<u>1.20%</u>
Total Building Operation Costs	<u>2,335.61</u>	<u>6,483.89</u>	<u>64,990.00</u>	<u>58,506.11</u>	<u>9.98%</u>
Trustee Expenses					
5210 - Trustee Development	10.00	530.18	6,800.00	6,269.82	7.80%
5225 - Recording Secretary	50.00	100.00	500.00	400.00	20.00%
5230 - Legal Notice Publication	<u>122.70</u>	<u>122.70</u>	<u>900.00</u>	<u>777.30</u>	<u>13.63%</u>
Total Trustee Expenses	<u>182.70</u>	<u>752.88</u>	<u>8,200.00</u>	<u>7,447.12</u>	<u>9.18%</u>
Outside Professional Expenses					
5310 - Legal Services	0.00	0.00	1,800.00	1,800.00	0.00%
5320 - Accounting Services	620.00	1,845.00	8,000.00	6,155.00	23.06%
5325 - Payroll Services	177.92	543.80	2,700.00	2,156.20	20.14%
5326 - IT Services	0.00	0.00	2,280.00	2,280.00	0.00%
5331 - HR Services	<u>0.00</u>	<u>275.00</u>	<u>350.00</u>	<u>75.00</u>	<u>78.57%</u>
Total Outside Professional Services	<u>797.92</u>	<u>2,663.80</u>	<u>15,130.00</u>	<u>12,466.20</u>	<u>17.61%</u>
Library Materials					
5401 - Books	528.77	1,650.99	8,025.00	6,374.01	20.57%
5402 - Children's Books	1,249.74	3,766.39	9,750.00	5,983.61	38.63%
5421 - Periodicals	143.15	522.85	2,300.00	1,777.15	22.73%
5431 - Online Services	771.87	2,333.15	10,000.00	7,666.85	23.33%
5441 - Audio Visual Materials	93.59	399.08	3,340.00	2,940.92	11.95%
5442 - Children's Audio Visual Materials	<u>82.39</u>	<u>179.19</u>	<u>1,350.00</u>	<u>1,170.81</u>	<u>13.27%</u>
Total Library Materials	<u>2,874.51</u>	<u>8,851.65</u>	<u>34,765.00</u>	<u>25,913.35</u>	<u>25.46%</u>

**Fox River Grove Library District
Expenditure Report
For the 3 Months Ended September 30, 2021**

	<u>Expended this Month</u>	<u>Expended the Year</u>	<u>Budgeted Amount</u>	<u>Budget Remaining</u>	<u>Percentage Used</u>
Promotion & Publicity					
5501 - Library Program	68.82	950.32	3,150.00	2,199.68	30.17%
5505 - Adult Library Programs	6.00	15.55	1,110.00	1,094.45	1.40%
5510 - Programs & Publicity	<u>0.00</u>	<u>225.00</u>	<u>500.00</u>	<u>275.00</u>	<u>45.00%</u>
Total Promotion & Publicity	<u>74.82</u>	<u>1,190.87</u>	<u>4,760.00</u>	<u>3,569.13</u>	<u>25.02%</u>
Library Operation					
5601 - Supplies - Office & Library	68.50	1,074.05	7,000.00	5,925.95	15.34%
5605 - Software & Computer Supplies	(10.04)	1,434.81	10,000.00	8,565.19	14.35%
5608 - Printing-Newsletter	0.00	770.00	3,500.00	2,730.00	22.00%
5609 - Printing	159.23	957.94	3,000.00	2,042.06	31.93%
5610 - Postage	5.11	232.11	2,250.00	2,017.89	10.32%
5645 - Cable and Internet Service	231.08	693.70	3,000.00	2,306.30	23.12%
5650 - Telephone	130.04	390.68	1,800.00	1,409.32	21.70%
5651 - Catalog Software	0.00	0.00	2,500.00	2,500.00	0.00%
5660 - Equipment Maintenance	<u>180.00</u>	<u>2,346.00</u>	<u>8,400.00</u>	<u>6,054.00</u>	<u>27.93%</u>
Total Library Operation	<u>763.92</u>	<u>7,899.29</u>	<u>41,450.00</u>	<u>33,550.71</u>	<u>19.06%</u>
Capital Equipment					
Total Capital Equipment	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Per Capita					
5666 - Miscellaneous	0.00	0.00	200.00	200.00	0.00%
5914 - Per Capita	0.00	0.00	6,355.00	6,355.00	0.00%
9750 - Misc Grants	<u>25.15</u>	<u>334.94</u>	<u>8,000.00</u>	<u>7,665.06</u>	<u>4.19%</u>
Total Per Capita	<u>25.15</u>	<u>334.94</u>	<u>14,555.00</u>	<u>14,220.06</u>	<u>2.30%</u>
Contingency					
6500 - Transfer Out To Other Funds	0.00	2,000.00	0.00	(2,000.00)	0.00%
6600 - Contingency	0.00	0.00	8,000.00	8,000.00	0.00%
6700 - Friends Expense	<u>22.17</u>	<u>62.17</u>	<u>3,000.00</u>	<u>2,937.83</u>	<u>2.07%</u>
Total Contingency	<u>22.17</u>	<u>2,062.17</u>	<u>11,000.00</u>	<u>8,937.83</u>	<u>18.75%</u>
Other					
5999 - Special Reserve Expense	0.00	3,095.63	50,000.00	46,904.37	6.19%
9150 - FICA Expense	1,452.59	4,287.27	18,000.00	13,712.73	23.82%
9250 - IMRF Expense	2,732.10	8,241.58	37,500.00	29,258.42	21.98%
9550 - Liability Insurance	0.00	0.00	10,000.00	10,000.00	0.00%
9650 - Audit Fees	<u>0.00</u>	<u>2,500.00</u>	<u>8,000.00</u>	<u>5,500.00</u>	<u>31.25%</u>
Total Other	<u>4,184.69</u>	<u>18,124.48</u>	<u>123,500.00</u>	<u>105,375.52</u>	<u>14.68%</u>
Total Expenditures	<u>30,926.53</u>	<u>106,334.89</u>	<u>604,151.00</u>	<u>497,816.11</u>	<u>17.60%</u>